

GOVERNING BODY FOR HOLLICKWOOD PRIMARY SCHOOL
MINUTES OF THE MEETING HELD AT THE SCHOOL
MONDAY 9th DECEMBER 2024 AT 6.30PM

MEMBERS

<p><u>LA GOVERNOR</u> *Mrs Abigail Martin (1/2/2026)</p> <p><u>PARTNERSHIP GOVERNORS</u> *Mr Adam Fagan (01/02/2025) (Chair) Ms Sara Liney (05/07/2025)</p> <p><u>HEADTEACHER</u> *Mrs Jo Kennedy</p> <p><u>STAFF GOVERNOR</u> Sarah Gillen (6.11.27)</p> <p>*Lenka Jenks (Non-Voting Observer)</p>	<p><u>PARENT GOVERNORS</u> *Mrs Azadeh Jahani (10/3/2027) Mr Mohammad Mia (17/01/2026) Mr Dren Lubovci (05/07/2025) *Mrs Anil Baglan (14/3/2028)</p> <p><u>CO-OPTED GOVERNORS</u> *Mrs Kirstie Stroud (07/02/2027) (Vice Chair) Ms Eleanor Diamond (05/07/2025) *Mrs Beverley Friedgood (23/4/2028) Mr David Hill (26/9/2028)</p> <p>*Denotes member present</p>
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IN ATTENDANCE

Mrs Patricia Roche (Clerk)

24/01 APOLOGIES

The Chair welcomed all to the meeting.

Apologies were received and accepted from Eleanor Diamond, David Hill, Dren Lubovci, Mohammad Mia, Sarah Gillen, Sara Liney.

24/02 CHANGES TO PECUNIARY INTERESTS

There were no changes to declare.

24/03 APPROVAL OF THE 23RD SEPTEMBER 2024 MINUTES AND MATTERS ARISING

The minutes were approved by all.

Action points complete.

Signed: (Chair) Date:

24/04 **GOVERNING BODY MEMBERSHIP**

The clerk advised that AF's membership is due to expire on 1/2/25 and with the governing body's agreement AF agreed to remain on for another term.

24/05 **HEADTEACHER REPORT**

JK had uploaded her report prior to the meeting on Governorhub and governors were asked if they had any questions.

JK highlighted that attendance figures have gone down as the school has had a lot of children off for a week over a two-week period. JK advised the school is using DFE Monitor your school attendance tool and advised that overall the school is in decile 8 which is the bottom 20-30% of schools, however, there are some positives in that FSM and SEND pupils attendance is in decile 4 which is the top half of the country. JK reported that persistent absences is low and the school is in the top half of schools in the country. JK is confident that attendance figures will improve after spells of illness.

Question: A governor asked if there are any common issues affecting attendance and JK explained that a lot of families return later from holidays with some returning as late as 10 days and JK is trying to make it clear to parents that their children are missing a lot of learning.

Question: A governor asked if the parents get fined for doing this and JK advised they do but it doesn't seem to make a difference.

JK advised that the younger year groups have lower attendance and that some are genuine reasons in terms of sickness. JK advised there have been some successes in that parents are bringing in their child later in the day if they are feeling better.

JK reassured governors that the school is continuously working on improving attendance.

Question: A governor asked about the losses forecast for the wraparound provision and JK advised governors of plans to adjust staffing internally to make running breakfast club more viable. JK advised that the after school club is more positive with a smaller loss and JK is confident the school can build and fill this provision.

Question: A governor asked about Brunch time Bagels and JK advised that 75% of the cost is funded by grant funding and that every child in KS2 gets a bagel which is very welcome as KS2 do not get free fruit and don't attend Nurture breakfast.

JK advised she has compiled a booklet for parents to show what is offered in this provision and shared this with governors.

JK shared the Wraparound Policy with governors for ratification.

SEV: Governors KS, AM and AJ visited the school earlier in the day for their half termly curriculum visit which focuses on a different subject teach time. The focus of this visit

Signed: (Chair) Date:

was maths and both governors sat with JK and talked through the LNI visit which was very positive with sensible recommendations made.

Governors looked at data reports and could see that Year 3 were identified as a class of cohort needing support.

Governors carried out a learning walk through Nursery first and then carried on through the school and talked about triangulation of what governors read in reports.

KS highlighted things from the governors walk and said it was very rewarding to see a Year 3 boy with very low attendance (6%) in his previous school up to 60% in the summer term now up to 80% and excited to come into school and stays all day.

KS highlighted this one example of all the provisions put in place at Hollickwood as being a real success story and can see the individualised care put in place for children.

Another governor highlighted that it is clear to see the progress made through all the years in handwriting.

Governors could see that feedback given in books is now more specific and matched the pupil to criteria. Governors could also see the confidence in delivery from staff members has developed and could see the work SLT are putting in place to develop staff who need it whilst highlighting where staff need to improve.

JK reported that parent feedback on tours is showing strong messages of how inclusive Hollickwood is and how adaptable it is to different children's needs. JK reported that lots of parents are coming on tours through word of mouth and parents also say they can see the improvement in results on the website.

JK advised she is now changing the marketing strategy and will be displaying children's work in a Muswell Hill bookshop to show the school is achieving high standards as well as being inclusive. JK advised that music provision has been put back into the budget.

JK advised that the fireworks were a great success in showcasing the school to the wider community.

Governors are pleased that Hollickwood is showcasing its inclusiveness and high standards.

Budget Proposal – THIS ITEM WAS MOVED TO PART II MEETING

24/06 **SAFEGUARDING**

JK has included this in her Headteacher report.

ITEM 7 AND 8 (covered under Budget Heading in Part II minutes)

ITEM 9 REPORTS FROM COMMITTEES (C/FWD TO NEXT FULL GB MEETING)

Signed: (Chair) Date:

24/10 **POLICIES**

JK had uploaded the policies on Governorhub to be ratified by governors.

24/11 **ANY OTHER BUSINESS**

No other business.

Date for next full gb meeting 10th March 2025 (moved from 17th March)

The meeting closed at 8pm

Action Points:

b/fwd item Policies to be ratified via Govhub

Committee reports

Signed: (Chair) Date: